



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER:::::HAILAKANDI
(ASPIRATIONAL DISTRICT PROGRAMME)
 (Email-dcdpc2010@gmail.com)

NOTICE

Applications are invited for engagement of 1 (one) Fellow for Aspirational Block Programme, South Hailakandi, District-Hailakandi, Assam for a period of 12 months.

1. The candidate must be a citizen of India, preferably a resident of the state of Assam.
2. Stipend: Total stipend of Rs. Rs. 55,000/- per month.
3. Age limit: Shall not be less than 21 years and not more than 30 years as on 31st March 2023.
4. Educational Qualifications:
 - (i) Post Graduate in any discipline from a reputed institution.
 - (ii) Should possess data analysis and presentation skills.
 - (iii) Should be conversant with use of social media.
 - (iv) Should possess Project Management Skills.
 - (v) Experience of working/internship with a Development Organisation is desirable.
 - (vi) Self-driven with good communication skills.
 - (vii) Knowing the local language.
5. Knowledge, Skills, Experience and Expected performance:
 - (i) Prior experience in Government/Private sector in the field of development sector and project management at National/State Level Schemes or Projects is desirable.
 - (ii) Collaboration with Block level Officials to design and execute development strategies aligned with ABP thematic areas.
 - (iii) Conducting regular field visits to assess project implementation, address challenges and collect ground level insights.
 - (iv) Analyzing data and providing evidence-based recommendations to BLOs, District level Officials to optimize developmental initiatives.
 - (v) Organising workshops, awareness campaigns and skill building programs to empower the local community.
 - (vi) Keeping office of BDO, South Hailakandi and DC office, Hailakandi abreast with issues, challenges and need for support.
 - (vii) Help in the documentation of good governance practices.
 - (viii) Use of ABP portal to assess the performance of the block and communicate to all the Block level Officials.
 - (ix) To attend training programmes conducted by NITI Aayog, State or District.
 - (x) To send report at regular intervals to the NITI Aayog, State or District.
 - (xi) To work under the overall guidance of the DC/BDO of the District and report to BDO for their everyday functioning.
6. The duly filled up application in Standard Form with all relevant documents (photocopies) should reach to the office of the District Commissioner, Hailakandi at ADP Cell, Development branch on or before **27/09/2023**. Candidate can e-mail the dully filled applications with documents at dc-hailakandi@nic.in

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7. The decision of the District Commissioner, Hailakandi as to the eligibility or otherwise of a candidate shall be final. If on verification it is found that a candidate does not fulfil any of the eligibility condition, his/her candidature will be cancelled.
8. Selection will be on the basis of interview/Personality Test/Skill test will carry a maximum of 100 marks below:

Sl No.	Test/Task	Duration	Marks
1	Writing Skill- A description on a topic to be given on spot (200 words)	15 mins	25
2	A brief Power Point presentation of 6 slides on any of the following topics given under: Topic 1: Challenges in achieving four Anti Natal checkups of pregnant women in rural areas and possible solutions. Topic 2: Challenges in Routine Immunisation of children (below 5 years of age). Topic 3: Tackling malnutrition through community intervention. Topic 4: Challenges in achieving learning outcomes in schools. Topic 5: Increasing agricultural productivity through convergence. Topic 6: Challenges on access of safe drinking water in rural areas.	10 mins	25
3	Explanation, data analyzing and observations on any of available government Reports/Articles/Issues from the following Sectors (Report based on North East India or Assam will be preferable): (i) Rural Health services (ii) Agriculture (iii) Nutrition (iv) Education (v) Rural Infrastructure Development.	5 mins	25
4	Computer/IT Skill and Personality Test	5 mins	25
Total			100

9. Test for selection will be held at 10 AM on 29/09/2023 in the office of the District Commissioner, Hailakandi.

District Commissioner
Hailakandi

Memo No. TND-18/41/2023-DECP-HKD Dated, the 19th September 2023

Copy to:

1. The Mission Director, Aspirational District Programme, NITI Aayog, New Delhi for favour of kind information.
2. The Additional Chief Secretary to the Govt of Assam, Transformation & Development Department, Assam for favour of kind information.
3. The Block Development Officer, South Hailakandi Development Block for information and necessary action.
4. The DIPRO, Hailakandi for information and necessary action. He is requested for wide publication in the leading News paper.
5. The DIO, NIC, Hailakandi for information & necessary action. He is requested to upload the notice in district web portal.
6. Sri Raktimava Dey, JDAA, Development Branch, ADP Cell, DC's Office, Hailakandi (contact no. 9435095519, 8876667387) for necessary action.
7. Notice Board.

Digitally signed
District Commissioner
Hailakandi

