



**GOVT. OF ASSAM**  
**OFFICE OF THE DISTRICT COMMISSIONER ::::::::::: HAILAKANDI**  
**(Disaster Management Branch)**

Phone: 03844-280000

Email: [dmhailakandi2012@gmail.com](mailto:dmhailakandi2012@gmail.com)

No.HRR(DM)3/CFS/2025/23-24

Dated, Hailakandi the 5<sup>th</sup> February, 2025

**NOTICE INVITING TENDER**

Quotation invited for supply of items to be provided for functioning of Child Friendly Spaces in the Model Relief Camps during emergencies. The specified items are as mentioned below. The suppliers are to provide the item wise rates of all items along with affixing court fee stamps worth Rs.8.25 (Rupees eight and paise twenty five) only.

The quotations will be received up to 2:00 PM of 28.02.2025 at DEOC/DDMA, Hailakandi and will be opened at 4:00 PM on the same day. The quotationers / representatives may remain present while opening the quotation.

Sl. No.	List of items under CFS kit	Price per unit
1	Sun/Tree puzzle (wooden, Non-Toxic)	
2	Fruits/caterpillar puzzle (wooden, Non-Toxic)	
3	Animals Mini Flash Cards (laminated)	
4	Fruits/Vegetable Mini Flash Cards(laminated)	
5	Transport Mini Flash Cards (laminated)	
6	Shapes Beads with Pattern Cards	
7	Tortoise & Hare Story	
8	Stack - A - Ring (Big)- Net Packing	
9	Math mat (10*10)	
10	Rubber Ball	
11	Toy Animal Set	
12	Build to Play 80 Parts PVC Bag (wooden,nontoxic)	
13	Glove Puppet	
14	Puzzle Mat (N) Snake and Ladder Mat	
15	Modelling clay 200 GM	
16	Skipping Rope	
17	Box coloured chalks	
18	Doctor Sets for pretend play	
19	Kitchen set for pretend play	
20	Shapes (Different Colours)	
21	Board Game for children	
22	Whistle	
23	Tambourine	
24	Glue	
25	Stapler and stapler pin box	
26	Ruler	
27	Erasers	
28	Pencil	
29	Colour paper	
30	Sharpers	
31	Scissor	
32	Ball Pen	
33	Adhesive tape	
34	Long notebook (100 pages)	
35	Black Board cloth	
36	Black Board Paint and Brush	
37	Short notebook (50 pages)	
38	White chalk (Pkts)	
39	Crayon oil paster colour sets (14 colour Crayons)	
40	Rope (3 Nos.)	
41	Binder Clips pack of (50)	

  
District Commissioner cum Chairman  
DDMA, Hailakandi  
5.2.25

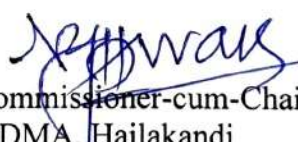
42	A4 sheet (bundle of 500 pages)	
43	Duster	
44	Football	
45	Storage Bag for the CFS kit (with ASDM Alogo)	
46	Attendance Sheets/register (1)	
47	Curtain Sets (to separate Breastfeeding Corners)	
48	Story books in local language	
49	Picture Books (in local language)	
50	Ring ball / Frisbee	
51	Flip charts	
52	Marker pens	
53	Dominoes / memory card game set	

**Terms & Conditions:**

1. Overwriting in the quotation paper will not be entertained.
2. The bidder must have a shop/ stockiest of his own and must be a licence under the ATA (L&C) Order 1982.
3. Rate against each item should be clearly written both in figure and words.
4. It is not binding on the undersigned to accept the lowest rate.
5. The undersigned reserves the right to accept or reject any or all quotations without showing any reason thereof.
6. Rate should be quoted inclusive all taxes.
7. Sample of materials must be presented on the day of opening of quotation.
8. The items offered shall be of good quality. Supply of substandard, inferior quality materials shall be rejected with legal action.
9. Supplier should mention their PAN/ TIN Numbers along with the quote.
10. Supplier should mention their address of shop/ office/ Godown along with the contact numbers.
11. The suppliers should mention their brands which will be supplied at the price quoted compulsorily.
12. The bidder should have to submit a copy of Trade Licence, Pan Card, GST Registration Certificate.
13. Payment will be made as o supply of assured items.

**Note :**

1. Without the aforesaid documents, the bid document will be treated as invalid.
2. The bidder should put his signature on all the documents.
3. Participating bidder must quote the rates for all the listed items, otherwise the bid document will be treated as invalid.


  
 District Commissioner-cum-Chairman,  
 DDMA, Hailakandi

Memo No.HRR(DM)3/CFS/2025/23-24

Dated, Hailakandi the 5<sup>th</sup> February, 2025

Copy to:-

1. The Chief Executive Officer, Assam State Disaster Management Authority, Dispur Ghy-6 for favour of kind information.
2. The District Information & Public Relation Officer, Hailakandi. He is requested to give wide publicity through local News Papers.
3. The DIO, NIC, Hailakandi for information and necessary action.
4. The President/ Secretary, Chambers of Commerce, Hailakandi for information and necessary action.
5. All local traders/ suppliers/ firms for information and necessary action.

  
 District Commissioner-cum-Chairman,  
 DDMA, Hailakandi