

MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING FOR THE MONTH OF JULY, 2026

Subject	Minutes of the Meeting of District Development Committee, Hailakandi District
Date & Time	24 TH JULY, 2026, 11:00 AM
Venue	Conference Hall of O/o the District Commissioner, Hailakandi
Participants	Annexure- 1

The meeting was presided over by Shri Jay Vikas, District Commissioner, Hailakandi.

At the outset, the District Development Commissioner, Hailakandi, welcomed the District Commissioner, Hailakandi, all Heads of Departments and the concerned officials present in the meeting. Thereafter, the District Commissioner presided over the meeting and briefly reviewed the Action Taken Reports (ATRs) on the decisions taken during the previous DC Conference, emphasizing the need for timely compliance with all pending action points. He then instructed all departments to submit updated ATRs and directed all HoDs to prepare and submit comprehensive departmental reports highlighting incremental improvements in departmental performance, action taken on decisions arising from the DC Conference, CM Dashboard, and DISHA Meetings, and the planning and preparation of capacity-building initiatives along with proposals for new developmental projects concerning their departments.

Then department wise review started, and recorded as follows:

Category-A: Department specific

Sl No.	Administrative Department	Decision/ Action to be taken	Agency responsible & Timeline
1	Agriculture	The District Agriculture Officer, Hailakandi, presented the status of various ongoing and flagship schemes including PM-KISAN, Farmers Registry (Agristack), PMFBY, Soil Health Card, NMEO-OP, PMKSY, Assam Paddy Procurement, fertilizer availability, ATMA and other departmental programmes. He apprised the meeting of the progress under PM-KISAN, Farmers Registry (Agristack), PMFBY, Soil Health Card generation and distribution, NMEO-OP, PMKSY, fertilizer stock position and the implementation status of Agricultural Technology Management Agency (ATMA) programmes. The District Commissioner directed the department to report incremental improvement in the implementation of PM-KISAN, PMFBY, NMEO-OP and PMKSY over the current level of performance, with particular emphasis on the timely installation and operational functionality of completed micro-irrigation schemes. He further instructed that Farmers Registry (Agristack) registrations be monitored on a daily basis to achieve the assigned targets and that a status report on Soil Health Card distribution be submitted to the DDC by the end of the month. The department was also directed to maintain updated fertilizer stock details, including the quantity available with retailers, and to submit a compliance report on the implementation of ATMA schemes.	DAO, Hailakandi
2	Fishery	The District Fishery Development Officer, Hailakandi, presented	DFDO,

		the progress of various schemes and departmental activities, including the Pradhan Mantri Matsya Sampada Yojana (PMMSY), National Fisheries Digital Platform (NFDP) registration, fish production, implementation of the Assam Fishery Act, fish breeding programmes, market inspections and awareness activities. He also apprised the meeting of the status of ongoing PMMSY projects, NFDP registrations, fish seed production initiatives, fish market monitoring, and the key constraints affecting the fisheries sector, particularly staff shortages, quality fish seed availability and flood-related losses. The District Commissioner directed the department to identify measurable indicators for all major schemes and submit periodic reports highlighting incremental improvements achieved. He instructed the department to furnish incremental progress reports on NFDP registrations, breed-wise and year-wise fish production, economic activities and performance under the fisheries sector. The department was further directed to explore the convergence of Amrit Sarovar with fish production by identifying and sensitizing interested farmers to avail the relevant schemes. The DFDO was also instructed to analyse the reasons for the comparatively lower fish production during FY 2025-26 and submit a detailed report. Further, the department was directed to identify suitable model villages/locations for promoting fisheries with better livelihood opportunities and undertake extensive awareness campaigns to popularise ornamental fish breeding among interested farmers.	Hailakandi
3	AH & Veterinary	The DVO, Hailakandi, apprised the progress achieved under various departmental programmes, including AI (Conventional & SSS), LHDCP, MVU, MAITRI under RGM, KCC, Aadhaar Seeding & Animal Registration, Livestock Production, Dairy Supply Chain Development, and the ATR on the decisions of the previous DC Conference. The DC directed DVO to ensure incremental improvement in the performance of all schemes and submit regular compliance reports on production-related economic activities. He instructed the department to document and highlight best case studies on Sex Sorted Semen and ensure that all loan-linked schemes, including KCC, are implemented in close coordination with the LDM. He was further directed to explore the collection and processing of raw milk from local dairy farmers by encouraging interested entrepreneurs to establish milk collection and processing units within the district, thereby creating an integrated milk supply chain and marketing network. All viable proposals may be submitted to NABARD for financial assistance. The DC also directed the department to develop a mechanism, in coordination with the Directorate Economics and Statistics, Hailakandi for analysing year-wise milk production trends and to submit updated reports on milk production data and the progress of all National and State Mission schemes.	DVO, Hailakandi/ Dy. Director DES, Hailakandi
4	DI&CC	The General Manager, DI&CC, Hailakandi, apprised the meeting of the progress achieved under various schemes, including CMAAA	GM, DI&CC, Hailakandi

		1.0 & 2.0, PM Vishwakarma, PMEGP, PMFME and ODOP. He informed the meeting about the status of beneficiary selection, field verification, EDP training, bank linkage, loan sanction and disbursement, along with the progress of ODOP initiatives and the proposal for the second ODOP product of the district. The implementation status of all Centrally Sponsored Schemes was also reviewed. The District Commissioner directed the department to submit a comprehensive sector-wise report on the 143 beneficiaries selected under CMAAA 1.0. Under PM Vishwakarma, he instructed the department to identify the reasons for the 22 GPs that are yet to be onboarded and ensure their onboarding on priority, followed by verification of pending applications at the GP level and timely disposal through the District Committee for onward submission to the State. The department was further directed to furnish detailed data on the selected work groups and undertake verification of the 54 NPA beneficiaries in coordination with the LDM. Under PMEGP, the DC directed the department to process at least 500 applications so that, upon receipt of the district target, 100% saturation could be achieved after due verification and deletion of ineligible applications. He also instructed the department to submit a detailed status report on ODOP, covering the guidelines issued, measures undertaken and communications made so far.	
5	ASRLM	The DPM, ASRLM, Hailakandi, apprised the progress achieved under DAY-NRLM, including SHG formation, VOs, CLFs, Producer Groups, Mahila FPCs, Revolving Fund (RF), Community Investment Fund (CIF), SHG Credit Linkage, Lakhpati Didi, livelihood interventions, DDU-GKY and other ongoing activities. He informed that 4 (four) Mahila FPCs have received grants under MMUY for setting up processing units and highlighted the requirement of infrastructure support for Pragatika FPC under Lala Development Block for establishment of its processing unit. The implementation status of farm and non-farm livelihood activities, SHG product marketing, Rural Mart, e-market platforms and skill development initiatives was also reviewed. The District Commissioner directed that the matter relating to land/infrastructure support for Pragatika FPC be taken up with the Inspector of Schools (IS) and ADC (Revenue) for utilizing suitable unused infrastructure under the Education Department. He further instructed the department to submit the status of SHGs based on grading (A, B, C, etc.) and undertake a detailed analysis of activity-wise involvement of SHG members. The department was directed to explore less-explored livelihood activities such as pottery, banana, pineapple, mushroom cultivation and other diversified enterprises, while documenting and highlighting best case studies of successful SHGs. The DC also instructed the department to assess and improve the quality of soya paneer, enhance its publicity and marketing. It was also directed to finalize the RSETI action plan in coordination with the LDM.	ADC (Rev)/ DPM (ASRLM/ IS, Hailakandi, Director, RSETI

6	NULM	The City Project Manager, NULM, Hailakandi, apprised the progress achieved under DAY-NULM, including SM&ID, SEP, SUSV (PM SVANidhi), MMUA-N, EST&P, SUH and CB&T. He also informed about the status of SHGs, ALFs, CLF, SHG bank linkage, PM SVANidhi, SVANidhi Se Samriddhi, MMUA-N, and other livelihood interventions being implemented in Hailakandi and Lala ULBs. The progress of SHG promotion, financial inclusion, skill development and urban livelihood activities was also reviewed. The District Commissioner directed the department to submit a grading-wise status report of SHGs (A, B, C, etc.) and ensure the completion of digitization of all 17 ALFs. He further instructed the department to furnish a detailed report on the functionality of the CLF and submit a comprehensive incremental progress report on MMUA-N and PM SVANidhi Se Samriddhi. The department was also directed to submit the current status of SHE-Mart, provide a detailed brief on the existing portals of various schemes being implemented under DAY-NULM.	CPM, NULM
7	NABARD	The DDM, NABARD, apprised the status of RIDF, NIDA and other NABARD-assisted projects being implemented in the district. He highlighted the progress of ongoing RIDF tranches, NIDA projects, sanctions under RIDF-XXX etc. He also requested all line departments to submit proposals for new schemes through their respective higher authorities for consideration under NABARD assistance. The District Commissioner directed all concerned departments to ensure timely completion of all slow-moving projects (SMPs) within the stipulated timeline and to fully utilize the sanctioned funds before they lapse. He laid special emphasis on the Women Model College, Hailakandi, and directed PWD (B) to take necessary action for its early completion.	All concerned HoDs
8	Sports & Youth Affairs	The District Sports Officer, Hailakandi, presented the progress of the Small Khelo India Coaching Centres functioning at Kalacherra (Sepak Takraw) and Katlicherra (Athletics). The Chair reviewed the performance of the coaching centres, achievements of the trainees at the State and National levels, player enrolment, coaching activities, and the progress of playfield development under CMSGUY. The District Commissioner directed the department to intensify efforts towards sports talent identification and nurture promising players. He instructed the department to submit a comprehensive report on the functioning of all Small Khelo India Coaching Centres, covering player enrolment, coaching activities, achievements, infrastructure status and follow-up action taken. The department was further directed to ensure regular monitoring of the centres and submit periodic progress reports on their performance and outcomes.	DSO, Hailakandi
9	Skill Development	The DPM, ASDM, Hailakandi, presented the progress of ongoing skill development initiatives under the PLSDTP, including short-term training programmes being conducted through NRDS	DPM, ASDM, Hailakandi

		Management Pvt. Ltd. and ITI Hailakandi. The Chair also reviewed the proposed activities under ADP 2026 (RPL) and PMKVY 2026, covering healthcare, women-centric skill development, renewable energy and other employment-oriented training programmes planned across the district. The DC directed DPM, ASDM to highlight the success stories of trained beneficiaries through different social media handles and create greater awareness among the youth regarding various skill development and entrepreneurship programmes being implemented in the district.	
10	Co-operative Societies	The status of Cooperative Societies, including the schedule for conducting elections, audit progress, diversification of cooperative activities and other departmental initiatives, was reviewed. It was informed that the election of Cooperative Societies is scheduled to be completed by 30.09.2026. The Chair directed the department to submit audit percentage reports along with periodic incremental progress reports. It was also directed that the functionality of the cooperative societies will be reviewed in detail, including the number of societies that have diversified their activities, their infrastructure, operational status and performance. The department was also directed to take necessary action to popularise the establishment of PM Jan Aushadhi Kendras through interested cooperative societies and other eligible stakeholders, highlighting the direct financial benefits in this business model. Further, the department was instructed to follow up the establishment of Common Service Centres (CSCs) and explore the possibility of linking cooperative societies with the functioning and utilization of Amrit Sarovars. In this regard, ARCS, NABARD and the LDM were directed to jointly finalize the agenda and take necessary action. The District Commissioner also directed the department to submit a detailed brief on the functionality of the various portals under ARCS.	ARCS/ NABARD/ LDM Hailakandi
11	Sericulture	The Inspector, Sericulture presented the status of ongoing sericulture activities, including Eri and Mulberry rearing, Som and Kesseru plantation, cocoon and seed cocoon production, distribution of Eri layings, and the activities undertaken at Government ECCs, Mohanpur and Boldaboldi. The District Commissioner directed the department to submit a detailed report on all completed and ongoing schemes, indicating targets and achievements. He further instructed the department to furnish a comprehensive status report on plantations, along with details of departmental assets. He also directed to submit a farm-wise and local cultivator-wise production report for the last three years, and a detailed report on the SHGs engaged in sericulture activities, indicating their area of involvement and present status.	Asst. Director, Sericulture, Hailakandi
12	Handloom & Textiles	The Inspector of Handloom & textile the progress of key schemes, including Swanirbhar Naari, Mudra Loan for Handloom Weavers, Kumar Shashaktikaran Yojana, the Handloom Training Centre, and other ongoing initiatives related to handloom and textile development in the district.	Supdt. H&T/ DPM, ASRLM/ LDM Hailakandi

		The District Commissioner directed the department to submit a detailed report on all functional schemes, indicating their present status and achievements. He further instructed the department to collaborate with ASRLM for sensitization and orientation programmes on the effective utilization of Electric Pottery Wheels distributed under Kumar Shashaktikaran Yojana. The department was directed to pursue the nine pending Mudra loan applications in close coordination with the LDM and ensure their early disposal. He further instructed the department to mobilize and accept four to five times the actual target of applications so that, even after verification and rejection, the sanctioned target is fully achieved. It was also instructed to submit indicator-based incremental progress reports on Swanirbhar Naari. He further advised the department to explore the feasibility of establishing computer-based dyeing systems in collaboration with artisans and entrepreneurs to improve productivity and product quality.	
13	Labour welfare	The progress of enforcement activities under various labour legislations, including inspections under the Child & Adolescent Labour (Prohibition & Regulation) Act, 1986 and the Assam Shops & Establishments Act, 1971, was reviewed. The status of labour welfare measures and revenue collection under different Labour Acts were also appraised. The DC instructed the department to develop an indicator-based inspection module covering parameters i) Normal indicators i.e. related to health, sanitation and education etc. ii) Act based indicators i.e. various Labour Acts iii) Indicators focusing unorganised sector i.e., registration and welfare of workers and iv) implementation of National and State flagship schemes, including identification of schemes for which new proposals can be submitted. He further directed the department to utilise these indicators for introducing a scientific Tea Garden Grading System to enable objective assessment, effective monitoring and targeted intervention across tea gardens in the district.	LO, Hailakandi
14	Soil Conservation	The progress of PMKSY 2.0 (WDC-Lower Jitanallah), the RIDF-XXIX Land Development Project at Gobil, and other ongoing soil and water conservation activities was reviewed. Physical and financial progress under the various project components was also presented. The DC directed the department to submit a comprehensive component-wise report on PMKSY 2.0, indicating the status of all ongoing works, targets, achievements and location-wise functionality of completed assets. He further instructed the department to furnish periodic incremental progress reports reflecting physical and financial achievements, along with component-wise implementation status.	DO, Soil Conservation, Hailakandi
15	Legal metrology	The progress of verification and re-verification of weights and measures, inspection of commercial establishments, enforcement activities, and revenue collection under the Legal Metrology Act was reviewed. The department also presented the status of inspection carried out across various business establishments	Inspector, Legal Metrology

		during the reporting period. A comprehensive report covering the last two years was directed to be submitted, indicating year-wise targets, achievements, progress, inspections conducted, revenue collection, enforcement actions and other key performance indicators. It was further directed that the presentation format of the departmental report be improved by incorporating comparative data, trend analysis, measurable indicators, charts, photographs and other relevant details to facilitate effective review and monitoring.																									
16	Forest	The DFO, Hailakandi (T) informed that, Forest revenue collected for the FY 2025-26 is Rs. 5,82.85,547 Lakhs. The DC reviewed the status of Action Taken Reports (ATRs) on the decisions taken during the previous DC Conference, particularly with regard to the recent eviction drive in encroached forest areas. The progress of revenue collection and other departmental activities was also reviewed. Necessary action in respect of the recent eviction drive was directed to be taken strictly in accordance with the prescribed Government guidelines. It was also instructed to submit detailed progress report of the department incorporating all ongoing schemes, activities, performance etc.	DFO, Hailakandi																								
17	Taxation	<table><tr><td colspan="2">The Supdt. Taxes, Hailakandi informed the house regarding Revenue collection for the month of June 2026.</td></tr><tr><td colspan="2">Non GST (in Rupees)</td></tr><tr><td>For the Month</td><td>48,87,705.00</td></tr><tr><td>Up to the Month</td><td>194,49,763.00</td></tr><tr><td>Annual Target</td><td>8.2 Cr</td></tr><tr><td>Achievement</td><td>23.72 %</td></tr><tr><td colspan="2">GST Collection (in Rupees)</td></tr><tr><td>For the Month</td><td>61,29,611.00</td></tr><tr><td>Up to the Month</td><td>5,29,81,080.00</td></tr><tr><td>Annual Target</td><td>14.55 Cr</td></tr><tr><td>Achievement</td><td>36.41%</td></tr><tr><td>Total collection (Non GST + GST)</td><td>22,75,00,000.00</td></tr></table>	The Supdt. Taxes, Hailakandi informed the house regarding Revenue collection for the month of June 2026.		Non GST (in Rupees)		For the Month	48,87,705.00	Up to the Month	194,49,763.00	Annual Target	8.2 Cr	Achievement	23.72 %	GST Collection (in Rupees)		For the Month	61,29,611.00	Up to the Month	5,29,81,080.00	Annual Target	14.55 Cr	Achievement	36.41%	Total collection (Non GST + GST)	22,75,00,000.00	Supdt. of Taxes, Hailakandi
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18	Excise	The Supdt. of Excise informed that, revenue collection for the month of June June/2026 is Rs. 42,21,197.00 and the Total No. of raids conducted were 78 and no. of cases detected: 69.	Supdt. of Excise, Hailakandi																								
19	APDCL	The progress of ongoing power infrastructure projects, including RDSS, ADSELR, smart metering, new distribution substations, household electrification, feeder improvement and the implementation of PM Surya Ghar Muft Bijli Yojana, including the status of solar rooftop installations across the district, was reviewed. A detailed report on PM Surya Ghar Muft Bijli Yojana was directed to be submitted, indicating the number of units installed, their functional status, beneficiary feedback and best practice case studies from the district. It was further directed that awareness and sensitization programmes be undertaken to disseminate the efficiency indicators and benefits of the scheme among the general public as well as across all concerned	AGM, APDCL, Hailakandi																								

		Government departments to promote wider adoption and effective implementation.	
20	Irrigation	The EE, Irrigation, apprised the progress of ongoing irrigation schemes, including Lift Irrigation Schemes (LIS), Flow Irrigation Schemes (FIS), Solar-powered MDTWs, Solar Shallow Tube Wells and other irrigation infrastructure projects. He also apprised the District Commissioner of the status of functional and non-functional irrigation assets and the progress of ongoing maintenance works. The DC directed the department to formulate a comprehensive District Irrigation Plan covering the existing irrigation potential and future requirements of the district. He further directed that a detailed assessment of the scope and coverage of micro-irrigation be carried out in coordination with the Agriculture Department, indicating the total area under micro-irrigation and its future expansion potential. A detailed status report on all Lift Irrigation Schemes (LIS) and Flow Irrigation Schemes (FIS), indicating the number of functional and non-functional schemes along with a time-bound action plan for making the non-functional schemes operational if feasible, was also directed to be submitted.	EE, Irrigation, Hailakandi/ DAO, Hailakandi
21	Transport	The DTO, Hailakandi apprised the total revenue collected in till 21/7/2026 is Rs. 5.11 Cr against the target of Rs. 19.68 for FY 2026-27. The District Commissioner directed DTO to conduct a brief demonstration on the functionalities and public services available through the VAHAN, SARATHI and other Transport Department portals. He further directed to strengthen road safety initiatives, with special emphasis on the identification, registration and regulation of e-rickshaws operating within Hailakandi town, and to take necessary measures for ensuring their safe and lawful operation.	GM, DICC
22	Municipal Boards	The schematic progress and functionality of the ULBs was reviewed by the Chair. It was directed to present the future progress reports in a standardized format under the following major heads: (i) Own Source Revenue, comprising Property Tax, Trade Licence, Building Permissions, Market Lease and Rent, Cesspool Fees, and other miscellaneous revenue sources; (ii) Sanitation Components, comprising Door-to-Door Waste Collection, status of Functional Public Toilets along with photographs, Swachhtam Portal status, and other sanitation-related activities; (iii) Enforcement Drives, comprising inspections and penalties relating to Trade Licence and Swachhta, regulation of e-rickshaws/e-autos plying within municipal areas, and other enforcement activities; (iv) Data Sets, comprising the percentage of the population paying Property Tax, percentage of households having Building Permissions, and other relevant urban governance indicators; (v) Major Schemes and Court Directive Status, comprising the implementation status of PMAY(U), stray dog management, compliance with the Solid Waste Management Rules, 2026,	EO, Hailakandi/ Lala MB

		functionalisation of the Material Recovery Facility (MRF) Plant, progress of 15th Finance Commission works, and other flagship schemes; and (vi) Issues Associated, comprising the status of STP land issues and the proposed course of action, Bulk Waste Generator (BWG) registration, PHE-related issues, urban flooding, and other inter-departmental issues requiring intervention. It was further directed that the present EO, Hailakandi/Lala MB, shall hand over the standardized reporting format and all related records to the newly transferred EO to ensure continuity and regular updation of the same.	
23	PHE	The EE, PHED, Hailakandi, apprised the chair regarding the progress of Jal Jeevan Mission works in the district, including the status of completed and ongoing Piped Water Supply Schemes, functionality of handed-over schemes, water tariff collection, and the reasons for non-functional schemes. He also apprised the meeting on the implementation status of the Hailakandi Town Water Supply Scheme and Lala Town Water Supply Scheme under SOPD, progress of the Greater Algapur-Hailakandi Large Multi-Village Water Supply Scheme, activities undertaken under Jal Baithak (Phase-III), and the progress of works under SBM (G), including Plastic Waste Management Units, Community Compost Pits, Community Soak Pits, Community Sanitary Complexes, End Drainage Treatment Systems, and activities related to the implementation of the Solid Waste Management Rules. It was directed that all ongoing schemes under JJM and other flagship programmes be completed within the stipulated timeline. The department was further instructed to restore all non-functional water supply schemes on priority through close coordination with the concerned departments, expedite the implementation of the Hailakandi and Lala Town Water Supply Schemes, improve the functionality of handed-over schemes and water tariff collection, closely monitor the progress of works under SBM(G), and ensure timely resolution of all implementation issues through effective inter-departmental coordination.	EE, PHED, Hailakandi
24	Education	The Inspector of Schools, Hailakandi, apprised the chair regarding the status of various educational programmes and initiatives in the district. It was informed that 64 Lower Primary Schools are functioning as single-teacher schools, 46 Upper Primary Schools are without Science Teachers, and 212 Graduate Teacher and 13 Post Graduate Teacher posts remain vacant at the secondary and higher secondary levels, respectively. Progress under PM POSHAN, AROHAN, Alternative Schooling, PM SHRI, and other flagship programmes was also apprised. The DC directed the issue of single-teacher schools be addressed by increasing the cluster radius so that the maximum number of schools could be covered through rational deployment of teachers. The Inspector of Schools was further directed to submit the updated status of school amalgamation, indicating the number of schools amalgamated, details of assets created, the number of vacant and abandoned school buildings, and the	Inspector of Schools, Hailakandi

		existing guidelines or proposals for their effective reuse and optimum utilization.	
25	FPD&CA	The Assistant Director, FPD&CA, Hailakandi, apprised the chair that the district has 1,50,721 NFSA ration cards covering 5,60,878 beneficiaries, with 97.59% e-POS transactions recorded during July 2026. It was further informed that against a paddy procurement target of 3,700 MT, 2,739.22 MT (74.03%) had been procured. It was directed that a detailed compliance report on the inspections carried out as per Government communications be submitted along with photographs. It was further instructed to undertake regular follow-up of ration card enrolment for cancer patients and other eligible beneficiaries in accordance with the prescribed Government SOP and to ensure timely completion of all pending cases.	ADS, FPD & CA, Hailakandi
26	Women & Child Development	The District Social Welfare Officer informed that 1,187 out of 1,374 Anganwadi Centres are functional, while construction of 97 Model Anganwadi Centres under NIDA and RIDF is progressing across the district. The District Commissioner directed the department to expedite the construction of all pending Anganwadi Centres and submit a block-wise report indicating the completion rate, expected date of completion, and bottlenecks requiring intervention.	DSWO, Hailakandi
27	PWD NH	The EE, PWD (NH), Hailakandi, apprised the chair regarding the progress of National Highway works in Hailakandi district. It was informed that the Short-Term Maintenance Contract (STMC) of NH-154 (29.70 km) is under execution with 67.50% physical progress, while the proposal for construction of the Rail Over Bridge (ROB) at Level Crossing KB-28 (Km 60.300) is pending commencement due to the ongoing land acquisition process. The DC directed the department to submit a detailed report on all ongoing works, completed works, and proposals in the pipeline from next meeting onwards.	EE, PWD(NH), Hailakandi
28	Water Resources	The Executive Engineer, Water Resources Department, Hailakandi, apprised the chair regarding the progress of ongoing flood management, embankment restoration, anti-erosion, and PDNA works. It was informed that 5 major ongoing schemes and 10 PDNA restoration works are under implementation, with one restoration work already completed, while the remaining works are at various stages of execution. The District Commissioner directed the department to prepare and submit a comprehensive district embankment map/illustration indicating all major embankments, vulnerable reaches, erosion-prone stretches, and locations of frequent breaches. The report shall also include details of ongoing protection works, completed works, and proposals in the pipeline to facilitate planning and prioritization of flood management measures.	EE, WRD, Hailakandi

29	PWRD	The Executive Engineer, PWD (Roads), Hailakandi, apprised the chair regarding the progress of works under PMGSY, Asom Mala, RIDF, ARRB, MMPPNA, MMPNA, MMUPPNA and other ongoing schemes in the district. The status of completed, ongoing and newly sanctioned works. The Chair directed the department to compile and submit an Action Taken Report on the decisions and directions issued during various review meetings, indicating the present status of compliance, pending issues, and action taken for their timely resolution	EE, PWRD, Hailakandi
30	PWBD	The Executive Engineer, PWD (Building), Hailakandi apprised the chair regarding the progress of various ongoing building projects under different schemes in the district. The District Commissioner directed the department to accord special priority to the progress of District Transport Office Building and the Sepoy Mutiny War Memorial as priority projects and ensure their timely completion. The department was further instructed to closely monitor the progress of both projects and submit periodic compliance reports to the District Administration until their completion.	EE, PWBD, Hailakandi
31	My Bharat Initiative	The Nodal Person for the My Bharat Initiative briefed the chair on the objectives, key components, and implementation framework of the initiative. He sensitized the members regarding various activities envisaged under the programme, including youth engagement, volunteerism, nation-building activities, and convergence with line departments for effective implementation. The District Commissioner directed all concerned departments to extend necessary cooperation toward this and ensure active convergence for successful implementation of the My Bharat Initiative across the district.	All concerned

At the end the District Commissioner issued general direction for all the concerned

i. Standardization of Reporting Format:

All Heads of Departments to revise and standardize their reporting formats with emphasis on indicator-based incremental improvements, ensuring that presentations clearly reflect measurable progress and outcomes.

ii. Leave Intimation and Nodal Officer:

All Heads of Departments to intimate the District Administration before proceeding on leave and designate an authorized officer as the departmental point of contact during their absence.

iii. Dissemination of Best Practices:

All departments to regularly document and disseminate department-specific best practices and success stories through their official social media platforms to enhance public awareness and promote effective governance initiatives.

The meeting ended with vote of thanks from the chair.

District Commissioner,
Hailakandi

ECF No. 11390/DFA/597388-A

Copy to:

1. The Secretary to the Govt. of Assam, Transformation & Development Dept., Dispur-6 for favour of kind information.
2. The Director, De-Centralized Planning Division, Transformation & Development Dept., Dispur-6 for favour of kind information.
3. All Head of Departments of Hailakandi Dist. for information and necessary action.
4. The D.I.O NIC, Hailakandi. He is requested to upload the minutes in the district website.

e-signed
District Commissioner,
Hailakandi