

MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING FOR THE MONTH OF MARCH, 2026

Subject	Minutes of the Meeting of District Development Committee, Hailakandi District
Date & Time	7 th March, 2026, 11:00 AM
Venue	Conference Hall of O/o the District Commissioner, Hailakandi
Participants	Annexure- 1.1

The meeting was presided over by Shri Norsing Bey, District Development Commissioner, Hailakandi. At the outset, he welcomed all members present. He emphasized that all Heads of Departments (HoDs) should ensure timely implementation of schemes, avoid pendency of works, and strictly adhere to timelines. He further instructed that Action Taken Reports (ATRs) on the resolutions of the previous DDC meeting be submitted promptly.

Then department wise review started, and recorded as follows:

Category-A: Department specific

Sl No.	Sector	Administrative Department	Scheme/ Project/ Programme	Decision/ Action to be taken	Agency responsible & Timeline
1	Reforms Governance Facilitation & Regulations		Dashboard/ Portal	1. Data Cell: The District Development Commissioner (DDC) directed all concerned departments to regularly update the KPI/e-Samiksha portal and submit the Action Taken Reports (ATR) in a timely manner. This is to ensure effective monitoring of indicator-based performance across departments.	ADC, Data Cell
2	Social	Education		The District Development Commissioner (DDC) instructed that all dropout children be identified and mainstreamed. In this regard, the Inspector of Schools (IS), Hailakandi informed that student attendance is being monitored daily up to the High School level. As the board examinations are over, the DDC further directed the IS to maintain strict monitoring and take necessary steps to ensure regular attendance, thereby preventing any rise in dropout cases.	ADC (Edu), IS, Hailakandi & BEEOs
3		Municipal Board	Hailakandi MB	The Executive Officer, Hailakandi Municipal Board apprised the DDC that door-to-door collection of garbage is being carried out by an NGO. The DDC requested the EO to ensure removal of dust and sand particles accumulated along the roadside at the earliest. Regarding PMAY 2.0, out of 1,978 applications received, 253 applications have been rejected. DPRs for 747 beneficiaries have been submitted and	E.O.,HMB & E.O., LMB

				approval is awaited.	
			Lala MB	<p>The Executive Officer, Lala Municipal Board informed that all schemes under the 15th Finance Commission are progressing smoothly.</p> <p>The EO further apprised that under PMAY-U, out of 1,163 approved beneficiaries, 1,132 have received the 2nd installment and 1,128 have received the 3rd installment. The overall house completion rate stands at 99.64%.</p>	
5	Social	Sports & Youth Welfare		<p>On a query from the District Development Commissioner regarding the status of pending works under Playground Development, the District Sports Officer (DSO) informed that the schemes are yet to be completed. In this regard, the DDC directed that all pending works under Playground Development be completed on priority. He further instructed that, in case of persisting issues, the DSO shall convene a meeting with all concerned stakeholders and take necessary steps to ensure timely completion of the ongoing works.</p>	DSO, Hailakandi
6	Infrastructure	Irrigation		<p>The Executive Engineer (EE), Irrigation informed that the irrigation census is ongoing and is on the verge of completion.</p>	EE, Irrigation
7	Reforms Governance Facilitation & Regulations	Excise		<p>The Supdt. of Excise informed that, revenue collection for the period February/2026 is Rs. 51,09,956.80</p> <p>Total No. of raids conducted for the month Feb, 2026 is 9 and no. of cases detected:88.</p> <p>The DDC directed the Supdt. to conduct more raids particularly in TE area.</p>	Supdt. of Excise, Hailakandi
8	Economic Development	Fisheries		<p>The DFDO informed that, total fish production for the year 2025-26 is 16719.66 MT.</p> <p>After reviewing the ongoing scheme the DDC asked DFDO to complete all the activities under PMMSY within the stipulated time.</p> <p>He further directed the DFDO, all FDs/FDOs frequently visit the field and submit the ATR.</p>	DFDO, Hailakandi
9	Infrastructure	APDCL		<p>The DDC reviewed the progress of ongoing projects and various scheme works.</p> <p>With regard to the External Electrification Work of Women's College, Aynakhal, the DDC requested the AGM to conduct a joint visit along with the Executive Engineer (EE), PWD (Building) to resolve the matter at the</p>	AGM, APDCL EE, PWD HDTBD

				<p>earliest.</p> <p>Regarding the implementation of the PM Surya Ghar scheme, the AGM (Projects) apprised that a total of 463 installations have been completed to date. He further requested the Inspector of Schools (IS) to take necessary steps to popularise the scheme among officials, teachers, and staff of the Education Department, in collaboration with APDCL, to expedite the number of installations.</p>	
10	Economic Development	NULM		<p>The City Project Manager (CPM), NULM apprised the house that under PM SVANidhi, a total of 1961 beneficiaries have received the 1st tranche loan, 973 beneficiaries the 2nd tranche, and 361 beneficiaries the 3rd tranche. While the overall progress is satisfactory, certain issues such as delays in loan disbursement and pendency at the bank level persist. The house took note of the same and stressed the need for expediting the process to ensure timely support to eligible street vendors.</p> <p>Further, DDC instructed the CPM, NULM to share the list of pending loan proposals in the bankers' group in consultation with LDM to ensure speedy disbursal of the same.</p>	CPM, NULM & LDM, Hailakandi
11	Reforms Governance Facilitation & Regulations	Forest	Collection of Forest Royalty	<p>The DFO, Hailakandi (T) informed that, Forest revenue collected for the FY 2025-26 is Rs. 401.15841 Lakhs.</p> <p>The Divisional Forest Officer (DFO) expressed concern over the high target fixed and stated that it appears unlikely to be achieved within the stipulated period.</p> <p>He urged the Works Department to deposit the Forest Royalty through the online portal prior to commencement of works, so as to achieve the district target. He further requested that no development works be taken up within Reserved Forest areas; as such activities violate the provisions of the Forest (Conservation) Act, 1980. The Works Department informed that details of the royalty deposited would be provided separately.</p>	DFO, Hailakandi All BDOs & EE of Works Depts
12	Infrastructure	PWD HDTRD		<p>The Executive Engineer, PWD (Territorial Road Division), Hailakandi apprised the house that multiple road and bridge works under various schemes, including PMGSY, RIDF, Asom Mala, and MMPNA, are in progress across the district with varying stages of physical progress, a few are nearing</p>	EE, PWD HDTBD

				completion and some have already been completed. In this regard, the DDC directed for timely completion of all ongoing works, particularly those nearing their targeted completion dates.																							
13	Infrastructure	PWD NH		The Executive Engineer, PWD (NH), Sribhumi Division apprised the house that the Short-Term Maintenance Contract (STMC) works on NH-154 are currently in progress, with physical progress reported at around 43%. It was further informed that the construction of the ROB at Km 60.300 is yet to commence due to pending land acquisition, with work order to be issued after availability of requisite land. The DDC emphasized expediting land acquisition and ensuring timely completion of all ongoing works.	EE, PWD NH																						
14	Revenue	Taxation	Revenue Collection	<p>The Supdt. Taxes, Hailakandi informed the house regarding Revenue collection for the month of January/2026.</p> <table border="1"> <thead> <tr> <th colspan="2">Non GST (in Rupees)</th> </tr> </thead> <tbody> <tr> <td>For the Month</td> <td>42,33,521.00</td> </tr> <tr> <td>Up to the Month</td> <td>5,26,61,999.00</td> </tr> <tr> <td>Annual Target</td> <td>7.52 Cr</td> </tr> <tr> <td>Achievement</td> <td>70.03 %</td> </tr> <tr> <th colspan="2">GST Collection (in Rupees)</th> </tr> <tr> <td>For the Month</td> <td>1,21,42,835.00</td> </tr> <tr> <td>Up to the Month</td> <td>10,32,99,006.00</td> </tr> <tr> <td>Annual Target</td> <td>14.00 Cr</td> </tr> <tr> <td>Achievement</td> <td>73.79%</td> </tr> <tr> <td>Total collection (Non GST + GST)</td> <td>15,59,61,005.00</td> </tr> </tbody> </table>	Non GST (in Rupees)		For the Month	42,33,521.00	Up to the Month	5,26,61,999.00	Annual Target	7.52 Cr	Achievement	70.03 %	GST Collection (in Rupees)		For the Month	1,21,42,835.00	Up to the Month	10,32,99,006.00	Annual Target	14.00 Cr	Achievement	73.79%	Total collection (Non GST + GST)	15,59,61,005.00	Supdt. of Taxes, Hailakandi
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26	Social	Labour		<p>The Labour Officer, Hailakandi apprised the house that inspections under various labour laws are being conducted regularly. During the month, inspections at brick kilns revealed no instances of child or adolescent labour. Inspections in tea estates identified certain irregularities, mainly related to wage payments, for which necessary directions have been issued to ensure timely disbursement.</p> <p>The DDC directed the LO to conduct surprise visit along with the DCPO in order to prevent child labour in the TE Area and emphasized strict enforcement of labour laws and continued monitoring.</p>	ADC (Labour) & LO, Hailakandi																						
27	Economic Development	Sericulture		The Assistant Director, Sericulture apprise that the proposal for plantation under MGNREGA has been forwarded to the Zila Parishad (ZP). In this context, it was also apprised that	Asst. Director, Sericulture																						

				plantation-related activities such as Som plantation and nursery development (including Muga and Kesseru nurseries) are being undertaken in the district to promote livelihood generation. The District Development Commissioner (DDC) directed to prepare and submit a beneficiary-oriented Annual Action Plan at the earliest, ensuring convergence with ongoing plantation and sericulture activities for better outcomes.	
28	Infrastructure	Water Resources		The EE, Water Resources appraised about the 3 (three) nos. of ongoing project taken up under SOPD Scheme. The DDC directed the EE to expedite the progress of all ongoing works during this working season.	EE, Water Resources
29	Infrastructure	PWD HDTBD		The EE, PWD HDTBD apprised about the various ongoing projects. The DDC directed the EE, PWD HDTBD to pursue with Govt. release of fund for 2 nos. of schemes under CM Package which are long pending for completion. He further directed the EE, PWD HDTBD to expedite the progress of all construction work within the time frame.	EE, PWD HDTBD
30	Economic Development	Soil Conservation		The DO, Soil Conservation apprised the house that works under PMKSY 2.0, including the Hailakandi WDC-1 (Lower Jitanallah) project, are being implemented with satisfactory fund utilization. It was further informed that the Land Development Project at Gobil under RIDF-XXIX has achieved significant progress, with execution of works such as earthen embankment and box culverts. The DDC directed on timely completion of all ongoing works while ensuring proper utilization of funds.	DO, Soil Conservation
31	Infrastructure	PHE		The Executive Engineer, PHED, Hailakandi apprised that works under JJM and SBM-G are progressing satisfactorily, with several schemes completed and others at various stages. However, constraints including a standstill period affecting JJM activities were highlighted. In this regard, the District Development Commissioner (DDC) directed the Executive Engineer to expedite	EE, PHED

				ongoing works, ensure timely completion of all components, and closely monitor progress to meet stipulated timelines.	
32	Rural Development	P&RD	MGNERGA PMAY-G	The Chief Executive Officer, Zila Parishad apprised the house that under MGNREGA, 70.05% of the targeted persondays have been generated, with overall work completion reaching 98.13%. Progress in E-KYC and tea garden employment generation has also improved. Further, under PMAY-G, 95% of sanctioned houses have been completed, with remaining houses at various stages of construction. In this regard, the District Development Commissioner (DDC) directed the concerned authorities to expedite generation of persondays in low-performing blocks, ensure timely completion of ongoing works, and address gaps in PMAY-G implementation to achieve full targets within the stipulated timeline	CEO, Zilla Parishad
33	Revenue	Transport	Revenue Collection	As per monthly report submitted by DTO, Hailakandi, total revenue collected in Feb/2026 is Rs. 1.3419311 Cr and the cumulative for the FY 2025-26 is Rs. 15.9703834 Cr	DTO, Hailakandi
34	Economic Development	DI&CC	CMAAA PMFME PMEGP	The Assistant Manager (AM), DICC apprised the DDC about the implementation status of CMAAA, PM Vishwakarma, PMEGP, and PMFME schemes. Regarding PM Vishwakarma, the GM informed that 22 nos. of GP remain left out for onboarding. The District Development Commissioner (DDC) directed the Assistant Manager, DICC to compile and submit a list of banks to the higher authorities that are consistently rejecting PMFME and PMEGP loan applications on the grounds of land documents and NOCs, which are not stipulated under the scheme guidelines.	GM, DICC LDM, Hailakandi
35	Economic Development	Agriculture	PM KISAN PMFBY	The District Agriculture Officer apprised the house about the ongoing activities of the department. The DDC enquired about the status of mustard cultivation in the district, to which the District Agriculture Officer replied that the popularity of mustard cultivation among farmers is currently very low. In addition, the DPM, ASRLM informed that a few farmers associated with ASRLM are cultivating mustard on an	DAO, Hailakandi

				experimental basis. The DDC, therefore, directed the District Agriculture Officer and DPM, ASRLM to work in coordination and explore collaboration to promote mustard cultivation in the district.	
36	Social	Co-operative Societies	Registration & Audit	<p>The Assistant Registrar, ARCS informed that the data digitization process for the MPACS is currently in progress. He further informed that applications have been submitted for obtaining Fertilizer Training Licenses and requested cooperation from the Agriculture Department for facilitating the required training.</p> <p>He also appraised the house that GP-wise mapping of MPACS is being undertaken. The DDC enquired about the status of Dairy Cooperative Societies, and in response, the Assistant Registrar, ARCS informed that Aenakhil GPSS is functioning profitably. The DDC directed that necessary steps be taken for expansion of dairy cooperative activities through awareness generation and inclusion of more members.</p>	ARCS, Hailakandi
37	Social	Women & Child Development		<p>The District Development Commissioner directed the DSWO to expedite coordination with the ALCC and ensure completion of the MAWCs within the current working session.</p> <p>The DDC expressed dissatisfaction over the low percentage of attendance of pre-school children and the distribution of SNP among beneficiaries. He instructed all CDPOs to look into the matter, personally visit AWCs where attendance percentages are low, resolve the issues, and improve the overall performance—particularly in Lala and South Hailakandi ICDS areas. The DSWO was further directed to expedite the progress percentage of SNP distribution among PW as per ADP KPI data.</p>	DSWO
38		Skill Development		The DPM (Skill), ASDM, apprised the house that various skill development initiatives under PMKVY and other schemes are being undertaken, including short-term training and Recognition of Prior Learning (RPL) programmes across different job roles. It was informed that training programmes are being implemented through multiple training partners, targeting youth across all blocks of the district. In this regard, the District Development Commissioner (DDC)	DPM, Skill

				directed the department to ensure timely commencement of training programmes, enhance mobilization of candidates, and promote skill development initiatives for improved employment opportunities.	
39	Economic Development	ASRLM	MMUA	<p>The DPM, ASRLM apprised the house that substantial progress has been achieved under DAY-NRLM, with 6137 SHGs formed covering 64,531 households, along with active credit linkage and livelihood interventions across farm and non-farm sectors. It was further informed that SHG members are engaged in diverse economic activities and supported through financial assistance and market linkages. However, challenges such as lack of functional training centres under DDU-GKY were highlighted.</p> <p>The DPM, ASRLM also apprised the house about high rejection of Individual loan proposals (especially loan proposals under PMFME scheme) are by the Banks mostly because of land document issue.</p> <p>In this regard, the District Development Commissioner (DDC) directed the department to strengthen livelihood activities, enhance credit linkage, and address existing gaps in skill training infrastructure to improve employment outcomes.</p>	DPM, ASRLM
40	Social	Health		The Joint Director of Health Services, Hailakandi apprised the house that key health indicators have shown improvement, with high institutional delivery rates and enhanced maternal and child health outcomes. It was further informed that various infrastructure projects under NHM are nearing completion, while some are still in progress. The (DDC) directed to ensure timely completion of ongoing infrastructure works, and maintain close monitoring of health indicators to sustain the progress achieved.	Jt. DHS, Hailakandi
41	Social	Legal Metrology		The DDC directed the Inspector, Legal Metrology to verify the Fair Price Shop regularly and cover the entire district.	Inspector, Legal Metrology
42	Economic Development	Handloom & Textiles	Swanirbhar Nari 2.0 Mudra Loan	<p>The Supdt, H & T informed that, under Swanirbhar Nari : Total applications received – 3053 nos. Approved- 2839 nos. Rejected : 214 nos.</p> <p>Mudra 2025-26: 41 Proposals sent to different bank branches for sanction.</p>	<p>Supdt, Handloom & Textiles Hailakandi</p> <p>LDM, Hailakandi</p>

44	Social	Food , Public Distribution & Consumer Affairs		The ADS, FPD&CA Hailakandi informed that, Aadhaar seeding in Ration cards under NFSA-1,50,785 Nos. Aadhaar seeding of beneficiaries under NFSA-5,63,331 Nos. The DDC directed the ADS, FPD&CA to focus on the District ranking mainly on the indicators – i. NFSA – Rice distributed against allotment & ii. NFSA Beneficiaries covered.	ADS, FPD & CA, Hailakandi
45	Finance	Finance (Bank)	PMJJBY PMSBY APY	The LDM informed the achievement under the various schemes up to June, 2025 viz. PMJJBY - 1659 PMSBY - 4239 APY - 992 PMJDY - 1542	LDM, Hailakandi
46	Economic Development	AH & Veterinary	NADCP	The DDC directed the District Veterinary Officer (DVO) to motivate interested farmers to take up dairy farming and to conduct awareness programmes in collaboration with the Assistant Registrar of Cooperative Societies (ARCS), Hailakandi, for effective promotion of the initiative. The DDC directed the DVO to monitor the stock of Medicine and check for expiry date, if any.	Dist. Vety Officer, Hailakandi
47	Social	Employment Exchange	Registration	Aadhaar Base Registration: 50286 Non Aadhaar Base Registration: 253 Total Registration : 50539	Employment Officer, Hailakandi

#: (Social Sector/Economic Development/ Infrastructure/Finance & Planning/Regulatory/Reforms).

Category-B: Theme specific

Sl. No	Theme	
1	Follow up of DCs Conference	In pursuance of the decision taken in DC's Conference/CS Review Meeting all concerned departments were requested to focus on follow up action and work in time bound manner to achieve targets and also to submit the ATR of last DDC minutes.
2	Sabka Saath Sabka Vikash Sabka Vishwas Sabka Prayaas	Emphasise to be given by all departments to work in close coordination and maintain effective inter-departmental cooperation. A collective approach is to be adopted to ensure the timely an efficient implementation of all priority Govt. schemes within the stipulated time.
3	Coordination across Depts.	All concerned departments are requested to submit any issue or problem faced by the department for discussion in the monthly DDC Meeting.

The meeting ended with vote of thanks from the chair.

District Development Commissioner,
Hailakandi

ECF No. 11390/DFA/547965-A

Copy to:

1. The Secretary to the Govt. of Assam, Transformation & Development Dept., Dispur-6 for favour of kind information.
2. The Director, De-Centralized Planning Division, Transformation & Development Dept., Dispur-6 for favour of kind information.
3. All District Heads of Development Departments of Hailakandi Dist. for information and necessary action.
4. The D.I.O NIC, Hailakandi. He is requested to upload the minutes in the District website.

e-signed
District Development Commissioner,
Hailakandi