

MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING FOR THE MONTH OF DECEMBER 2025 - JANUARY, 2026

Subject	Minutes of the Meeting of District Development Committee, Hailakandi District
Date & Time	21 st January, 2026, 11:00 AM
Venue	Conference Hall of O/o the District Commissioner, Hailakandi
Participants	Annexure- 1.1

The meeting was presided by Shri Norsing Bey, District Development Commissioner, Hailakandi. At the outset, he welcomed all the members present in the meeting and requested all HoD to give more emphasis on take up all the scheme in a time bound manner and not to keep pending works and submit Action Taken report as per minutes of the last DDC Meeting.

Then department wise review started, and recorded as follows:

Category-A: Department specific

Sl No.	Sector	Administrative Department	Scheme/ Project/ Programme	Decision/ Action to be taken	Agency responsible & Timeline
1	Reforms Governance Facilitation & Regulations		Dashboard /Portal	<p>1. Data Cell: The District Development Commissioner (DDC) directed all concerned departments to submit the updated KPI/e-Samiksha Action Taken Report (ATR) and to ensure regular updation on the designated portal, so as to facilitate regular monitoring of indicator-based performance of the concerned departments.</p> <p>2. Public Grievance Cell: The DDC emphasized the need for timely disposal of public grievances pertaining to all departments of the district. All departments were reminded that such grievances, especially those communicated from the PMO and CMO, must be resolved within seven (7) days. Accordingly, all local heads were directed to ensure disposal of pending cases within the stipulated time frame without any delay. Concerned departments shall submit a monthly Action Taken Report (ATR) to the ADC, Public Grievance Cell.</p>	ADC, Data Cell & ADC, PG Cell
2	Social	Education		<p>The District Development Commissioner instructed that all dropout children be identified and mainstreamed. In this context, the Inspector of Schools (IS), Hailakandi apprised that day-to-day monitoring of student attendance is being carried out up to the High School level.</p> <p>Further, the DDC enquired about the reasons for low attendance at the secondary school level. In response, the IS informed that, owing to the</p>	ADC (Edu), IS, Hailakandi & BEEOs

				<p>upcoming Board Examinations, many students are preparing from home, which has affected attendance.</p> <p>The DDC directed the IS, Hailakandi to ensure regular monitoring of student attendance.</p>	
3		Municipal Board	Hailakandi MB	<p>The EO, Hailakandi MB apprised the DDC that under 15th Finance scheme are on the verge of completion.</p> <p>In case of PMAY 2.0 out of 1978 application received 253 nos. rejected, DPR submitted for 747 nos. and the remaining are under Land verification and online verification process.</p>	E.O, HMB & LMB
			Lala MB	<p>The EO, Lala MB informed that under 15th Finance all schemes are going on smoothly.</p> <p>The EO, Lala MB informed that, under PMAY-U, out of 1163 approved beneficiaries, 1130 nos. received 2nd Installment, 1093 nos. received 3rd Installment and completion of house stands at 99.73%.</p>	
5	Social	Sports & Youth Welfare		<p>On a query from the District Development Commissioner regarding the status of pending works under Playground Development, the DSO informed that the schemes are yet to be completed. In this regard, the DDC directed that all pending works under Playground Development be completed by February, 2026, keeping in view the prevailing conducive working season.</p>	DSO, Hailakandi
6	Infrastructure	Irrigation		<p>The Executive Engineer (EE), Irrigation informed that the irrigation census is ongoing and is on the verge of completion.</p> <p>The DDC directed the EE, Irrigation to submit the Action Taken Report (ATR), as per the directions issued by the Additional Chief Secretary during his visit to the district, in the next MPR along with geo-tagged photographs.</p>	EE, Irrigation
7	Reforms Governance Facilitation & Regulations	Excise		<p>The Supdt. of Excise informed that, revenue collection for the period December/2025 is Rs. 53,47,376.74 and the cumulative for the FY 2025-26 is Rs. 4,13,87,307.00</p> <p>Total No. of raids conducted for the month Oct, 2025 is 12 and no. of cases detected: 52.</p> <p>The DDC directed the Supdt. to conduct more raids particularly in TE area.</p>	Supdt. of Excise, Hailakandi
8	Economic Development	Fisheries		<p>The DFDO informed that, total fish production for the year 2025-26 is 13698.22 M.T.</p> <p>After reviewing the ongoing scheme the DDC asked DFDO to complete all the activities under PMMSY within the</p>	DFDO, Hailakandi

				<p>stipulated time.</p> <p>He further directed the DFDO, all FDs/FDOs frequently visit the field and submit the ATR.</p>	
9	Infrastructure	APDCL		<p>The DCC reviewed the progress of the ongoing project and other scheme works.</p> <p>Regarding Women's College, Aynakhal External Electrification Work, the DDC requested the AGM to make a joint visit with the EE, PWD Building to solve the matter at the earliest.</p> <p>With regard to the implementation of the PM SURYAGHAR scheme, AGM Projects mentioned that installation till date is 341 numbers. He also mentioned that awareness program at panchayat level is going on to expedite the numbers of installation.</p> <p>The DDC further requested the AGM to share the modalities with the IS, Hailakandi so that teachers may be involved in publicise the scheme.</p>	AGM, APDCL EE, PWD HDTBD
10	Economic Development	NULM		<p>The City Project Manager apprised the forum that the Hon'ble Prime Minister will launch the Credit Card scheme at Thiruvananthapuram, Kerala on 23rd January 2026 for Street Vendors. In this connection, a request has been made to the Lead District Manager (LDM) to communicate with all bank branches for disbursement of pending loans on 23rd January, in view of the Hon'ble PM's programme.</p> <p>Further, the District Development Commissioner (DDC), Hailakandi instructed the City Project Manager (CPM), NULM to share the list of pending loan proposals in the bankers' group to ensure speedy disbursal of the same.</p>	CPM, NULM
11	Reforms Governance Facilitation & Regulations	Forest	Collection of Forest Royalty	<p>The DFO, Hailakandi (T) informed that, Forest revenue collected for the FY 2025-26 is Rs. 320.52966 Lakhs.</p> <p>The Divisional Forest Officer (DFO) urged the Works Department to deposit the Forest Royalty through the online portal prior to commencement of works, so as to achieve the district target. He further requested that no development works be taken up within Reserved Forest areas; as such activities violate the provisions of the Forest (Conservation) Act, 1980. The Works Department informed that details of the royalty deposited would be provided separately.</p> <p>The District Development Commissioner (DDC) requested the</p>	DFO, Hailakandi All BDOs & EE of Works Depts

				DFO to take necessary steps to resolve the portal-related issues in coordination with the site developer, as the concerned departments are facing difficulties during data entry on the portal.		
12	Infrastructure	PWD HDTRD		The EE, PWD HDTRD appraised the status of various ongoing projects. In this regard, the DDC directed to expedite the progress and completed within the stipulated time keeping in view the prevailing conducive working season.	EE, PWD HDTBD	
13	Infrastructure	PWD NH		The EE, PWD NH informed that the repairing works of the Dhaleswar Bypass to Hailakandi road and the Bowerghat to Chandrapur Bypass road have been completed.	EE, PWD NH	
14	Revenue	Taxation	Revenue Collection	The Supdt. Taxes, Hailakandi informed the house regarding Revenue collection for the month of December/2025.	Supdt. of Taxes, Hailakandi	
				Non GST (in Rupees)		
				For the Month		3111370.00
				Up to the Month		32642370.00
				Annual Target		7.52 Cr
				Achievement		43.41%
				GST Collection (in Rupees)		
				For the Month		7920831.00
				Up to the Month		53599128.00
				Annual Target		14.00 Cr
				Achievement		38.29%
Total collection (Non GST + GST)		8,62,41,498.00				
26	Social	Labour		The DDC directed the LO to conduct surprise visit along with the DCPO in order to prevent child labour in the TE Area. As regards, 08 Mahaprabhu Jagannathpuri Community Hall-cum-Skill Centres across tea gardens of Hailakandi, vocational skill training will be implemented by ASDM under the Tea Tribes & Adivasi Welfare Department for tea garden youth with Government certification. As Management Committees are yet to be formed, the ADC, Hailakandi (Labour) was directed to coordinate with the Hon'ble Guardian Minister and CEO, Zilla Parishad for early finalisation of members and implementation of the programme.	ADC (Labour) & LO, Hailakandi	
27	Economic Development	Sericulture		The District Development Commissioner requested the Assistant Director to identify potential areas, farmers, and suitable land for castor plantation and to submit the proposal to CEO, Zilla Parishad for taking up	Asst. Director, Sericulture	

				under convergence programme.	
28	Infrastructure	Water Resources		The EE, Water Resources appraised about the 3 (three) nos. of ongoing project taken up under SPOD Scheme. The DDC directed the EE to expedite the progress of all ongoing works during this working season.	EE, Water Resources
29	Infrastructure	PWD HDTBD		The EE, PWD HDTBD apprised about the various ongoing projects. The DDC directed the EE, PWD HDTBD to pursue with Govt. release of fund for 2 nos. of schemes under CM Package which are long pending for completion. He further directed the EE, PWD HDTBD to expedite the progress of all construction work within the time frame particularly Circuit House, Hailakandi immdiately.	EE, PWD HDTBD
30	Economic Development	Soil Conservation		The DO, Soil Conservation informs that, there is no new project approved during this FY. In this regard, the DDC directed the DO to submit proposal in consultation with the Agriculture and Irrigation department to the Govt. so that farmers get the maximum benefit.	DO, Soil Conservation
31	Infrastructure	PHE		The Executive Engineer, PHE, apprised the house about the newly sanctioned Hailakandi Town Water Supply Scheme and informed that the civil works, including brick masonry for the boundary wall, are currently under progress. In this regard, the District Development Commissioner directed the Executive Engineer, PHE, to expedite the ongoing works by ensuring timely completion and other associated civil components, and to closely monitor progress so that the scheme is implemented within the stipulated timeline.	CEO, Zilla Parishad, Hailakandi EE, PHE
32	Rural Development	P&RD	MGNERGA PMAY-G	The CEO, Zilla Parishad, appraised the house about the mandays generation under MGNREGA. After reviewing the status, the District Development Commissioner instructed all concerned to take focused measures to enhance mandays generation, particularly in the tea garden areas, where the figures were observed to be comparatively low.	CEO, Zilla Parishad
33	Revenue	Transport	Revenue Collection	As per monthly report submitted by DTO, Hailakandi, total revenue collected in December/2025 is Rs. 1.836 Cr and the cumulative for the FY 2025-26 is Rs. 13.157 Cr	DTO, Hailakandi
34	Economic Development	DI&CC	CMAAA	The Assistant Manager (AM), DICC appraised the DDC about the implementation status of CMAAA, PM	GM, DICC LDM,

			PMFME PMEGP	Vishwakarma, PMEGP, and PMFME schemes. Regarding PM Vishwakarma, the GM informed that 22 nos. of GP remain left out for onboarding.	Hailakandi
35	Economic Development	Agriculture	PM KISAN PMFBY	The District Development Commissioner (DDC) directed the DAO, Hailakandi, to closely monitor the procurement process to ensure that farmers do not sell paddy to third parties or middlemen, and to actively mobilise and encourage farmers for increased registration under the procurement system. He further also directed to conduct regular inspection of Fertilizer shops for checking for prices by vendors.	DAO, Hailakandi
36	Social	Co-operative Societies	Registration & Audit	The Asstt. Registrar of Co-op Societies, Hailakandi informed that Audit and society registration in online portal is going on. The DDC directed the Asstt. Registrar of Co-op. Societies to materialize the idea of one GP one PACS as per the departmental guidelines.	ARCS, Hailakandi
37	Social	Women & Child Development		The District Development Commissioner directed the DSWO to take immediate and proactive steps to resolve the pending land-related issues of the MAWC where the work has not yet been commenced. The DDC further instructed the DSWO to closely pursue the matter with the Assistant Government Pleader (AGP) in cases where court proceedings are underway and injunction orders have been issued, and to take all necessary follow-up actions for early resolution so that the work can be started at the earliest.	DSWO
38		Skill Development		The DPM (Skill), ASDM, informed that under ASDM State PLSDTP Scheme FY 2026-27, General Duty Assistant (Healthcare) and Office Assistant (Management) courses will be implemented in Hailakandi District from February 2026, covering 100 candidates, with NSDC-certified skill certificates. It was further informed that 08 Mahaprabhu Jagannathpuri Community Hall-cum-Skill Centres located at Narsingpore, Manipur, South Cachar, Koiya, Kunchanpore, Roopacherra, Dholai and Chandypore Tea Estates have proposed various vocational trades after consultation with labour unions and stakeholders, which were vetted by the Hon'ble MP Shri Kripanath Mallah. However, District	DPM, Skill

				<p>Level Management Committees are yet to be formed, and nomination letters have been communicated by the Labour Officer to the PS to Hon'ble Guardian Minister and CEO, Zilla Parishad.</p> <p>The DDC, Hailakandi noted that in absence of Management Committees, the said Community Halls could not be handed over, as discussed with PWD (Building).</p> <p>The DPM also informed that 05 candidates participated in Skill India Competition 2025 at Guwahati, and 07 candidates under CM-FLIGHT Scheme will appear for screening test-cum-interview at designated Japanese Language Training Centres, subject to eligibility.</p>	
39	Economic Development	ASRLM	MMUA	<p>The DPM, ASRLM appraised he house that Ceremonial distribution of Cheque to the approved beneficiaries under LAC-Algapur Katlicherra would be scheduled during the month of Feb. 2026. The DPM appraised the authority for selection of appropriate site for organising the event.</p> <p>The DPM, ASRLM also appraised the house about high rejection of Individual loan proposals (especially loan proposals under PMFME scheme) are by the Banks mostly because of land document issue.</p>	
40	Social	Health		<p>The District Development Commissioner DDC requested the Jt. DHS to ensure timely and regular updating of portal-based indicators so that the district's performance and ranking are accurately reflected.</p> <p>Regarding shifting of LT Line in Katlicherra PHC, the AGM, APDCL informed that estimate for the same has already been submitted.</p> <p>The DDC requested the directed the Jt. DHS to resolve the issue with AGM, APDCL immediately.</p>	Jt. DHS, Hailakandi & AGM, APDCL
41	Social	Legal Metrology		<p>The DDC directed the Inspector, Legal Metrology to verify the Fair Price Shop regularly and cover the entire district.</p>	Inspector, Legal Metrology
42	Economic Development	Handloom & Textiles	Swanirbhar Nari 2.0	<p>The Supdt, H & T informed that, under Swanirbhar Nari :</p> <p>Total applications received – 3053 nos. Approved- 2839 nos. Rejected : 214 nos.</p>	Supdt, Handloom & Textiles Hailakandi
			Mudra	<p>Mudra :</p> <p>During 2024-25 :</p> <p>Application received -78 nos. Sanctioned- 42 nos. Rejected 36 nos.</p>	LDM, Hailakandi

			Loan	All pending Mudra Loans shall be taken up with the LDM, Hailakandi and resolve the matter at the earliest.	
45	Social	Food , Public Distribution & Consumer Affairs		The ADS, FPD&CA Hailakandi informed that, Aadhaar seeding in Ration cards under NFSA-1,50,166 Nos. Aadhaar seeding of beneficiaries under NFSA-5,60,855 Nos. The DDC directed the ADS, FPD&CA to focus on the District ranking mainly on the indicators – i. NFSA – Rice distributed against allotment & ii. NFSA Beneficiaries covered.	ADS, FPD & CA, Hailakandi
46	Finance	Finance (Bank)	PMJJBY PMSBY APY	The LDM informed the achievement under the various schemes up to June, 2025 viz. PMJJBY - 1659 PMSBY - 4239 APY - 992 PMJDY - 1542	LDM, Hailakandi
47	Economic Development	AH & Veterinary	NADCP	The District Development Commissioner (DDC) directed the District Veterinary Officer (DVO) to motivate interested farmers to take up dairy farming and to conduct awareness programmes in collaboration with the Assistant Registrar of Cooperative Societies (ARCS), Hailakandi, for effective promotion of the initiative. The DDC directed the DVO to monitor the stock of Medicine and check for expiry date, if any.	Dist. Vety Officer, Hailakandi
48	Social	Employment Exchange	Registration	Aadhaar Base Registration : 50104 Non Aadhaar Base Registration : 253 Total Registration : 50357	Employment Officer, Hailakandi

#: (Social Sector/Economic Development/ Infrastructure/Finance & Planning/Regulatory/Reforms).

Category-B: Theme specific

Sl. No	Theme	
1	Follow up of DCs Conference	In pursuance of the decision taken in DC's Conference/CS Review Meeting all concerned departments were requested to focus on follow up action and work in time bound manner to achieve targets and also to submit the ATR of last DDC minutes.
2	Sabka Saath Sabka Vikash Sabka Vishwas Sabka Prayaas	Emphasise to be given by all departments to work in close coordination and maintain effective inter-departmental cooperation. A collective approach is to be adopted to ensure the timely an efficient implementation of all priority Govt. schemes within the stipulated time.
3	Coordination across Depts.	All concerned departments are requested to submit any issue or problem faced by the department for discussion in the monthly DDC Meeting.

The meeting ended with vote of thanks from the chair.

District Development Commissioner,
Hailakandi

ECF No. 11390/DFA/

Copy to:

1. The Addl. Chief Secretary to the Govt. of Assam, Transformation & Development Dept., Dispur-6 for favour of kind information.
2. The Director, De-centralized Planning Division, Transformation & Development Dept., Dispur-6 for favour of kind information. information and necessary action.
3. All District Heads of Development Departments of Hailakandi Dist. for information and necessary action.
4. The D.I.O NIC, Hailakandi. He is requested to upload the minutes in the District website.

e-signed
District Development Commissioner,
Hailakandi