

MINUTES OF THE DISTRICT DEVELOPMENT COMMITTEE (DDC) MEETING FOR THE MONTH OF OCTOBER-NOVEMBER, 2025

Subject	Minutes of the Meeting of District Development Committee, Hailakandi District
Date & Time	7 th November, 2025 at 12:00 Noon
Venue	Conference Hall of O/o the District Commissioner, Hailakandi
Participants	Annexure- 1.1

The meeting was presided by Shri Abhishek Jain, IAS, District Commissioner, Hailakandi. At the outset, he welcomed all the members present in the meeting and requested all HoD to give more emphasis on take up all the scheme in a time bound manner and not to keep pending works. He also requested to resolve inter departmental issues, if any immediately so that no work is delayed.

Then department wise review started, and recorded as follows:

Category-A: Department specific

Sl No.	Sector	Administrative Department	Scheme/ Project/ Programme	Decision/ Action to be taken	Agency responsible & Timeline
1	Reforms Governance Facilitation & Regulations		Dashboard /Portal	<p>1. Data Cell: The District Commissioner informed that the Prime Minister's Awards for Excellence in Public Administration exercise is mandatory for all districts. In this regard, all concerned departments that have been communicated from time to time are hereby directed to submit the filled-in key points pertaining to their respective departments as per the prescribed format.</p> <p>2. Public Grievance Cell: The District Commissioner emphasized the need for timely disposal of public grievances pertaining to all departments of the district. Departments have been reminded that such grievances (especially as communicated from CMO) must be resolved within seven (7) days. All local heads are therefore directed to ensure disposal of pending cases within the stipulated time frame without any delay.</p>	ADC, Data Cell & AC, Data Cell
2	Social	Education		<p>The DC instructed that all drop out children must be identified and mainstreamed into the regular school education framework to ensure inclusion in the curriculum.</p> <p>He further directed the ADC (Education), AC (Education), IS, and BEEOs to regularly monitor school attendance.</p> <p>The DC directed the IS to complete all the Civil work within the stipulated time.</p>	ADC (Edu), IS, Hailakandi & BEEOs

3		Municipal Board	Hailakandi MB	<p>The EO, Hailakandi MB apprised the DC that under 15th FC scheme, all schemes are expected to be completed by November.</p> <p>Regarding PMAY-U, 97.46% houses completed and the remaining will be completed shortly.</p> <p>In case of PMAY 2.0 out of 1978 application received 253 nos. rejected, DPR submitted for 747 nos. and the remaining are under Land verification and online verification process.</p>	E.O, HMB & LMB
			Lala MB	<p>The EO, Lala MB informed that under 15th FC, all schemes are going on smoothly.</p> <p>The EO, Lala MB informed that, under PMAY-U, out of 1163 approved beneficiaries, 1130 nos. received 2nd Installment, 1091 nos. received 3rd Installment and completion of house stands at 99.64%.</p>	
5	Social	Sports & Youth Welfare		<p>The DC directed the DSO, Hailakandi to complete all the pending works of Playground Development by December, 2025.</p>	DSO, Hailakandi
6	Infrastructure	Irrigation		<p>The EE, Irrigation informed that, irrigation census is going on and in the verge of completion</p> <p>The DC further directed the EE, Irrigation to submit the Action Taken Report as per direction given by the Addl. Chief Secretary during his visit to the district in the next MPR along with geo-tagged photographs.</p>	EE, Irrigation
7	Reforms Governance Facilitation & Regulations	Excise		<p>The Supdt. of Excise informed that, revenue collection for the period October/2025 is Rs. 1358971.20 and the cumulative for the FY 2025-26 is Rs. 28582311.40</p> <p>Total No. of raids conducted for the month Oct, 2025 is 12 and no. of cases detected: 52. The DDC directed the Supdt. to conduct more raids particularly in TE area.</p>	Supdt. of Excise, Hailakandi
8	Economic Development	Fisheries		<p>The DFDO informed that, total fish production for the year 2025-26 is 9268.29 M.T.</p> <p>After reviewing the ongoing scheme the DC asked DFDO to complete all the activities under PMMSY within the stipulated time.</p> <p>He further directed the DFDO, all FDs/FDOs frequently visit the field and submit the ATR.</p>	DFDO, Hailakandi
9	Infrastructure	APDCL		<p>The DC reviewed the progress of the ongoing project and other scheme works.</p> <p>The District Commissioner, Hailakandi enquired about the status of the</p>	AGM, APDCL

				<p>Women's College, Aynakhal - External Electrification Work. The AGM, Hailakandi, informed that the said work has already been completed.</p> <p>With regard to the implementation of the PM SURYAGHAR scheme, AGM Projects mentioned that installation till date is 211 numbers. He also mentioned that awareness program at panchayat level is going on to expedite the numbers of installation.</p>	
10	Economic Development	NULM		<p>The City Project Manager (CPM) apprised the members that under the Mukhyamantri Mahila Udyamita Abhiyan-Nogoria cheque distribution programme is scheduled to be held in the month of November under 121-Hailakandi LAC. He also informed that DLMC has approved 1666 nos. of beneficiaries under Hailakandi ULB & 857 nos. of beneficiaries under Lala ULB.</p> <p>The CPM also highlighted the key parameters and achievements under DAY-NULM, and particularly mentioned the 100% target achievement under the PMSVANIDHI scheme. The District Development Commissioner instructed the City Project Manager (CPM) and the Lead District Manager (LDM) to take necessary steps for clearing the pendency in disbursement of PM SVANidhi loans (Restructure Scheme) at the earliest, so that eligible beneficiaries may receive timely support under the scheme.</p>	CPM, NULM
11	Reforms Governance Facilitation & Regulations	Forest	Collection of Forest Royalty	<p>The DFO, Hailakandi (T) informed that, Forest revenue collected for the FY 2025-26 is Rs. 259.29420 Lakhs.</p> <p>The DFO urged the works department to deposit the Forest Royalty prior to commencement of work through online portal so as to achieve the District Target.</p> <p>He further requested not to take up any development works in the reserved forest area as it violates Forest Conservation Act, 1980.</p>	<p>DFO, Hailakandi</p> <p>All BDOs & EE of Works Depts</p>
12	Infrastructure	PWD HDTRD		<p>The EE, PWD HDTRD appraised the status of various ongoing projects.</p> <p>In this regard, the DC directed to expedite the progress and completed within the stipulated time.</p> <p>He further directed the EE to reflect the date of completion along with separate column for schemes which requires extension of time for completion in the progress report for the next DDC Meeting.</p>	EE, PWD HDTBD

13	Infrastructure	PWD NH		<p>The EE, PWD NH informed that repairing work of Dhaleswar Bypass to Hailakandi and Bowerghat to Chandrapur Bypass is being undertaken.</p> <p>In this regard, the DC directed the EE, PWD NH to closely monitor the quality of work.</p>	EE, PWD NH	
14	Revenue	Taxation	Revenue Collection	<p>The Supdt. Taxes, Hailakandi informed the house regarding Revenue collection for the month of Aug/2025.</p>	Supdt. of Taxes, Hailakandi	
				Non GST (in Rupees)		
				For the Month		3111370.00
				Up to the Month		32642370.00
				Annual Target		7.52 Cr
				Achievement		43.41%
				GST Collection (in Rupees)		
				For the Month		7920831.00
				Up to the Month		53599128.00
				Annual Target		14.00 Cr
Achievement	38.29%					
Total collection (Non GST + GST)		8,62,41,498.00				
27	Social	Labour		<p>The DC directed the LO to submit report based on the plantation Act as per format from next DDC Meeting.</p> <p>He further directed the LO to conduct surprise visit along with the DCPO in order to prevent child labour in the TE Area and brick kilns.</p>	LO, Hailakandi	
28	Economic Development	Sericulture		<p>One acre castor plantation at ECC MOHANPUR is under process.</p> <p>Rearing of 500 DFLS of Muga seed is going on w.e.f 27/2/25 at VGR BOLDABOLDI.</p> <p>For implementation of ADP 24-25 a letter to Director of Sericulture Assam is written for re- estimate of the unit cost of the rearing house as the existing cost (2919-20) is not inflation adjusted with the rate of 2024-25 and wait for further process.</p>	Asst. Director, Sericulture	
29	Infrastructure	Water Resources		<p>The EE, Water Resources appraised about the 3 (three) nos. of ongoing project taken up under SOPD Scheme.</p>	EE, Water Resources	
30	Infrastructure	PWD HDTBD		<p>The EE, PWD HDTBD apprised about the various ongoing projects.</p> <p>EE, PWD HDTBD was directed to expedite the progress of all construction work within the time frame particularly Jagannath Community Centres by December, 2025.</p>	EE, PWD HDTBD	
31	Economic Development	Soil Conservation		<p>The DO, Soil Conservation informed that, there is no new project approved during this FY.</p>	DO, Soil Conservation	

				In this regard, the DC directed the DO to submit proposal in consultation with the Agriculture and Irrigation department to the Govt. so that farmers get the maximum benefit.	
32	Infrastructure	PHE		The EE, PHE appraised about the total number of Jal Baithaks conducted so far, and the DC instructed to complete the remaining target without any delay. The DC directed the EE to specifically look into the KPI on water tariff collection and ensure proper compliance. The DC directed the EE to pursue with concerned Dept. to resolve the issue of dysfunctionality of PWSS. The DC directed the EE, PHE to start the construction activities of the newly sanctioned Hailakandi Town Water Supply scheme as early as possible.	CEO, Zilla Parishad, Hailakandi EE, PHE
33	Rural Development	P&RD	MGNREGA PMAY-G	The CEO, ZP appraised about the mandays generation under MGNREGA. The DC instructed to improve mandays generation in the tea garden areas, as the numbers are comparatively low there. Regarding PMAY-G, the CEO, ZP assured that most of the pending issues will be resolved once the PMAY portal-related issues are fixed by the concerned central technical staff.	CEO, Zilla Parishad
34	Revenue	Transport	Revenue Collection	As per monthly report submitted by DTO, Hailakandi, total revenue collected in October/2025 is Rs. 20078387.00 and the cumulative for the FY 2025-26 is Rs. 95564556.00	DTO, Hailakandi
35	Economic Development	DI&CC	CMAAA PMFME PMEGP	The Assistant Manager (AM), DICC appraised the DC about the implementation status of CMAAA, PM Vishwakarma, PMEGP, and PMFME schemes. Regarding Advantage Assam, the DC directed the GM to reflect the exact amount invested by Industrialist in the DDC Report. He further directed the GM to closely monitor the same. Regarding PM Vishwakarma, the GM informed that 22 nos. of GP remain left out for onboarding.	GM, DICC LDM, Hailakandi
36	Economic Development	Agriculture	PM KISAN PMFBY	DAO was directed to conduct regular inspection of Fertilizer shops for checking for prices by vendors.	DAO, Hailakandi
37	Social	Co-operative Societies	Registration & Audit	The Asstt. Registrar of Co-op Societies, Hailakandi informed that Audit and society registration in online portal is going on. The DC directed the Asstt. Registrar of Co-op. Societies to materialize the idea of	ARCS, Hailakandi

				one GP one PACS as per the departmental guidelines.	
38	Social	Women & Child Development		The DC directed the DSWO to start the AWCs under NIDA Phase-II immediately under Algapur Dev. Block. He further directed to complete the construction works of those schemes physically achieved 90% within 15 days.	
39		Skill Development		The DPM , Skill ASDM informed in DDC meeting that under PLSDTP state scheme for the FY-2025-26 , tender process from State head office, Guwahati completed and two qualify training providers first level centre inspection completed and soon after the receiving of work order from Guwahati, the training program will commence. Indigenous PLSDTP GURU Scheme for the FY-2025-26, Reang community training program will be completing in the month of November 2025.	
40	Economic Development	ASRLM	MMUA	The DPM, ASRLM also appraised the house regarding organizing series of Block Level PMFME Credit Camp. In this regard, he requested LDM to instruct the Bankers to participate to the Block Level Credit Camp with Disbursement letter.	
41	Social	Health		The DC reviewed the ADP indicators of Health & Family Welfare. He directed the Jt. DHS to submit ADP monthly report on time and asked the concerned officials of DC office to update the report on time. The DC directed the Jt. DHS to resolve the issue of shifting of LT Line in Katlicherra PHC in consultation with AGM, APDCL.	Jt. DHS, Hailakandi
42	Social	Legal Metrology		The DC directed the Inspector, Legal Metrology to verify the Fair Price Shop regularly and cover the entire district as per direction of Hon'ble Minister, FPD&CA.	Inspector, Legal Metrology
43	Economic Development	Handloom & Textiles	Swanirbhar Nari 2.0 Mudra Loan	The Supdt, H & T informed that, under Swanirbhar Nari : Total applications received – 3053 nos. Approved- 2839 nos. Rejected : 214 nos. Mudra : During 2024-25 : Application received -78 nos. Sanctioned- 42 nos. Rejected 36 nos. All pending Mudra Loans shall be taken up with the LDM, Hailakandi and resolve the matter at the earliest.	Supdt, Handloom & Textiles Hailakandi LDM, Hailakandi
46	Social	Food , Public		The ADS, FPD&CA Hailakandi informed	ADS,

		Distribution & Consumer Affairs		that, Aadhaar seeding in Ration cards under NFSA-150760 Nos. Aadhaar seeding of beneficiaries under NFSA-556302 Nos. The DC directed the ADS, FPD&CA to focus on the District ranking on the indicators – i. NFSA – Rice distributed against allotment & ii. NFSA Beneficiaries covered.	FPD & CA, Hailakandi
47	Finance	NABARD		The DDM NABARD appraised about the different activities going on under RIDF involving works department in the District. In this regard, he informed that 6 nos. of project are identified as low performing. He emphasized that all line departments must disburse available sanctioned fund for smooth execution of the work by strictly following the completion timeline. In this regard, the DC requested the DDM, NABARD to share the list with the concerned department and also directed the concerned department for timely completion of the work.	DDM, NABARD
48	Finance	Finance (Bank)	PMJJBY PMSBY APY	The LDM informed the achievement under the various schemes up to June, 2025 viz. PMJJBY - 1659 PMSBY - 4239 APY - 992 PMJDY - 1542	LDM, Hailakandi
49	Economic Development	AH & Veterinary	NADCP	The DC directed the DVO to motivate the interested farmers for Dairy Farming and awareness to be conducted for the same. Regarding MVU, log sheet to be maintained and monitored strictly. The DVO informed that a total of 4062 Nos. of Animal treated and 923 Nos. of case attended by the MVU during the current FY. The DC directed the DVO to monitor the stock of Medicine and check for expiry date, if any.	Dist. Vety Officer, Hailakandi
50	Social	Employment Exchange	Registration	Aadhaar Base Registration : 46515 Non Aadhaar Base Registration : 253 Total Registration : 46768	Employment Officer, Hailakandi

#: (Social Sector/Economic Development/ Infrastructure/Finance & Planning/Regulatory/Reforms).

Category-B: Theme specific

Sl. No	Theme	
1	Follow up of DCs Conference	In pursuance of the decision taken in DC's Conference/CS Review Meeting all concerned departments were requested to focus on follow up action and work in time bound manner to achieve targets.
2	Sabka Saath Sabka Vikash Sabka Vishwas Sabka Prayaas	Emphasise to be given by all departments to work in close coordination and maintain effective inter-departmental cooperation. A collective approach is to be adopted to ensure the timely an efficient implementation of all priority Govt. schemes within the stipulated time.
3	Coordination across Depts.	All concerned departments are requested to submit any issue or problem faced by the department for discussion in the monthly DDC Meeting.

The meeting ended with vote of thanks from the chair.

District Commissioner,
Hailakandi

ECF No. 11390/DFA/

Copy to:

1. The Addl. Chief Secretary to the Govt. of Assam, Transformation & Development Dept., Dispur-6 for favour of kind information.
2. The Director, De-centralized Planning Division, Transformation & Development Dept., Dispur-6 for favour of kind information. information and necessary action.
3. All District Heads of Development Departments of Hailakandi Dist. for information and necessary action.
4. The D.I.O NIC, Hailakandi. He is requested to upload the minutes in the District website.

e-signed
District Commissioner,
Hailakandi