



GOVT. OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER:::HAILAKANDI
(Email-dcdpc2010@gmail.com)

NOTICE INVITING TENDER

The tender is invited for fixation of rate and selection of bidder/vender/supplier against the "Procurement of 6 No. of computer sets etc. of Rs. 3 lakh for Lakhinagar Model High School from the Hon'ble Governor's Discretionary fund"

Terms and Conditions

1. The rate will be finalised/approved as per lowest and comparing all the relevant documents as sought.
2. Rs. 8.25 court fee must be affixed.
3. The rate should be quoted both in words & figures and inclusive of GST.
4. EMD (Refundable)(2% for Gen/OBC and 1% for SC/ST on total cost of project) should be submitted in forms of bank guarantee/FD drawn in favour of District Commissioner, Hailakandi. EMD will be considered as Security Deposit for the selected vendor.
5. The applicant must have valid trade licence.
6. Period of supply/installation/commissioning will be 10 days from the issue of work order.
7. No quotation shall be received via e-mail. Applicant must collect the original copy of the quotation from the O/O the District Commissioner, Hailakandi, and submit original copy with seal & sign in the Development branch, DC's office, Hailakandi.
8. Applicant must submit self-attested valid PAN CARD and GST Registration Number.
9. Applicant may collect original copy of the quotation from the O/O the District Commissioner, Hailakandi from **14/08/2024 to 16/08/2024** during office hours.
10. Last date of submission of bid/quotation is **05/09/2024 till 2 PM.**
11. If the selected supplier/vendor fails to supply the required computers, the contract will automatically be discontinued and the office will purchase required item from the 2nd lowest applicant on the same rate.
12. Specification of computer
 - (i) i 3 10th generation or above
 - (ii) 8GB DDR 4 RAM or above.
 - (iii) OEM certified MS-office-10 or above.
 - (iv) LCD/LED Monitor (17 inch or above)
 - (v) 600 VA UPS
 - (vi) Keyboard and Mouse
 - (vii) 512 SSD or above
13. The Quotation Evaluation Committee reserves/holds all the rights to accept or reject any or all bids without assigning any reason thereof.
14. The procurement will be done as per the provision of Assam Public Procurement Rules, 2020.

Memo No. TND-13/11/2022-HD

Dated, Hailakandi the 9th August 2024

Copy to:

1. The DIPRO, Hailakandi for information & necessary action. He is requested to take necessary step for wide publication in the local News Paper.
2. The DIO, NIC, Hailakandi for information & necessary action. He is requested to upload the NIT in the district website.
3. Notice board.

Digitally signed
District Commissioner
Hailakandi