



GOVT. OF ASSAM  
OFFICE OF THE DEPUTY COMMISSIONER ..... HAILAKANDI  
(R. Kgo Branch)

No. HRK.7/2022/11

Dated, Hailakandi, the 09<sup>th</sup> Sept./2022

## JOB ADVERTISEMENT

In pursuance of the Govt. letter No. DLR.11015(11)/1/2022-AC/dated 12-04-2022 from the Director of Land Records and Surveys etc. Assam, Rupnagar, Guwahati-32, applications are invited in the standard form as published in the Assam Gazetted in Part -IX from the intending citizen as defined in Articles 5 & 6 of the constitution of India and the intending candidates are to appear in Walk-in-interview on 29-09-2022 at 11:00 AM in the Conference Hall of office of the Deputy Commissioner, Hailakandi for selection of 01 (one) consultant for a period of 12 (twelve) months only under the establishment of the Deputy Commissioner, Hailakandi which may be extended further.

**Name of Post** :- Consultant, Integrated Land Record Management System (ILRMS).

**No. of Post** :- 01 (one)

**Educational Qualification** :- M. Sc. (IT) / MCA / B-Tech / B.E. in Computer Science of IT of Software Engineer from a Recognized University.

**Experience** :- At least 02(two) years experience in installation, configuration and administration of service on window and Linux platforms.

**Age** :- The applicant should not be above 40(forty) years of age on 01-01-2022.

**Period of Engagement** :- The initial engagement will be for a period of 12(twelve) months only which can be extended upto 05(five) years subject to successful review of performance.

**Remuneration** :- Rs. 25,000/- (Rupees twenty five thousand) only per month with upto 10% annual performance aligned raise from Financial Year 2023-24.

### **Duties & Responsibilities:-**

1. To provide System Level support for Multi-User operating Systems. Hardware & Software tools, including installation, configuration, maintenance and support of these systems.
2. To monitor the functioning of Integrated Land Record Management System at District, SDO (Civil), Revenue Circle and SRO levels.
3. To organize at least 20 capacity building workshops during the financial year for the Land Record Staff to make them conversant in various modules of Integrated Land Record Management System particularly Bhunaksha, Dharitree, e-Panjeeyan, NOC and any other platform that may be developed in future.
4. To update the MIS of DILRMP in respect of all circles and D.C office.
5. To evolve an effective communication system with different stakeholders of ILRMS including Data Entry Operators in the Circles & district.
6. To maintain database of all AMCs, warranties and service levels and report any deviation from the standardized norms.
7. To help the Circles, Sub-Divisions and district to raise and escalate the change requests and technical issues through the appropriate platform either evolved by NIC or third parties

8. To assist Deputy Commissioner in uninterrupted functioning of interconnectivity of Revenue ecosystem.
9. To suggest and support for improvising the existing UI or process flow with a view to improve the user experience (UX).
10. Any other task specifically entrusted by Deputy Commissioner with a view to improve ILRMS.

Note :

1. Candidates are requested to bring all original Education/Professional documents, Caste and Age proof certificate and attached Photostat copies of the same alongwith filled up standard form on the Interview date.
2. Canvassing directly or indirectly will be liable for disqualification from the selection process.
3. Candidates will have to appear for interview at their own expenses and no T.A/D.A will be paid for the said purpose.
4. The recruitment/selection process can be cancelled/suspended/ terminated by the District Administration due to any administrative or other reasons and without stating any reason thereof.
5. All intending candidates must report for Walk-in-interview within 09:30 AM to 11:00 AM on 26-09-2022 in the D.C's Conference Hall, Hailakandi and submit filled up standard form/Bio-Data/resume alongwith Photostat copies of all educational & professional documents and the Interview will start from 11:00 AM onwards. No application will be received after 11:00 AM on the Interview date.
6. It is to be noted that such engagement will not confer any right to the selected candidate for claim-up permanent engagement in the Government.

The selected candidate will have to make an agreement for contractual engagement of consultant for Integrated Land Record Management System.

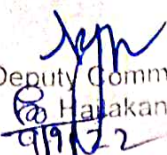
  
 Deputy Commissioner  
 Hailakandi.

Dated, Hailakandi, the 09<sup>th</sup> Sept/2022

Memo No. HRK.7/2022/11-A

Copy to :-

1. The Director of Land Records & Surveys etc. Assam, Rupnagar, Guwahati-32.
2. The Joint Secretary to the Govt. of Assam Revenue (Reforms) and Disaster Management Department, Assam Secretariat (Civil), Dispur, Guwahati-6.
3. The Settlement Officer, Cachar & Hailakandi districts, Silchar for information.
4. The PD, DRDA/CEO Zilla Parishad, Hailakandi.
5. The Circle Officer, Hailakandi/Lala/Katlicherra & Algapur for information.
6. The DIPRO, Hailakandi. He is requested to make necessary arrangement for publication of the above advertisement in all local News paper of Barak Valley as a news item and after publication a copy of paper clipping of above advertisement may please be submitted to the undersigned.
7. The District Employment Exchange Officer, Hailakandi for wide publicity of the advertisement.
8. The DIO NIC, Hailakandi for information & necessary action. He is requested to upload the advertisement in the Hailakandi Administration website.
9. Notice Board of the Deputy Commissioner's Office, Hailakandi.
10. Notice Board of All Circle Offices.

  
 Deputy Commissioner  
 Hailakandi.